

## Programme to Support Access to Introductory Community Work Education and Training 2024

### Education and Training Provider/Sponsor - Important Information

The All Ireland Endorsement Body for Community Work Education and Training (AIEB) supported by the Department of Rural and Community Development has a small fund to support access to AIEB recognised introductory community work education and training in 2024. Below is information and an application form for community work education and training providers/sponsors<sup>1</sup> interested in applying to the fund for support to deliver an AIEB recognised community work education and training programme.

To apply as a community work education provider/sponsor you need to:

- have an AIEB recognised programme or a programme which you have applied for AIEB recognition for. Information on the Recognition process can be found [here](#)
- be in a position to commence and substantially deliver this programme in 2024.
- outline the costs associated with delivering this programme and how the funding being applied for will be used.
- explain how the programme will be of benefit to those working in a paid or voluntary capacity in community work and for the organisations with which they are involved.
- explain how the programme will benefit those who may be interested in progression to a professionally endorsed community work qualification.
- outline how you will recruit people onto the programme; and how you will target participants from diverse backgrounds and locations, employed or involved in community work on a voluntary basis.

Please note that:

- funding is available to support a small number of eligible programmes. The level of support depends on the total costs of the programme and can only be allocated to support those programmes meeting all of the criteria set out above.
- all applications must be completed in full and submitted to [ciara.shanahan@aieb.ie](mailto:ciara.shanahan@aieb.ie) by Wednesday April 3<sup>rd</sup> at 5.00pm using the subject line 'Introductory CWK Education and Training Programme Funding Application'. You will receive an email acknowledging receipt of your application.
- applications eligible for consideration will be assessed by a panel who may also undertake online interviews. AIEB is committed to completing the assessment process as rapidly as possible and notifying each provider of the outcome.

In addition:

- if your application is successful payment will be issued in 2 instalments. The first instalment will be paid when the recruitment process has been completed and this has been confirmed in writing on a declaration form to be issued by AIEB. The second payment will be issued at the midway point of the programme and will be subject to confirmation that the majority of participants are meeting the attendance and assignment requirements set by the programme.

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<sup>1</sup> Sponsors could include an organisation(s) working in collaboration with an education and training provider to support the delivery of an AIEB recognised community work education programme. Sponsors must have a clear community work remit.

## Introductory Community Work Education and Training Initiative

### Providers/Sponsors Application Form

<b>Main Contact's Full Name:</b>	
<b>Email Address:</b>	
<b>Contact Number:</b>	
<b>Institution/Organisation Address:</b>	
<b>What is the name of the programme that you are applying for support to deliver?</b>	
<b>Does it currently have AIEB recognition? If not has an application for recognition been submitted to AIEB?</b>	
<b>Are you in receipt of funding to support the delivery of this programme from other sources?</b>	
<b>If so please provide details here:</b>	
<b>When do you propose to deliver this programme (i.e., start and completion dates)</b>	
<b>Where do you intend to deliver the programme?</b>	
<b>What are the programme delivery details? (i.e., will the programme be delivered on a blended/in person basis/solely online; in blocks or weekly; via lectures or workshops; to a discreet group or as part of another programme/s?)</b>	
<b>How many students do you intend to accommodate?</b>	
<b>Please detail how students will be recruited and what measures you will take to ensure that you target students from diverse backgrounds and locations. Please note it is essential that students can demonstrate that they are employed or</b>	

<b>voluntarily involved in an organisation with a community work remit and have the support of their organisation to participate on the programme.</b>	
<b>Briefly describe how your programme will benefit the participants, the organisation and community with which they are involved.</b>	
<b>Provide the names and community work qualifications and experience of the lead person and the person(s) responsible for teaching community work on the programme.</b>	

## FUNDING AND FINANCES

<b>How much funding are you applying for?</b>	
<b>Will students or their organisations be asked to contribute towards the costs associated with undertaking the programme? If so please give details.</b>	
<b>Please provide a breakdown of the costs involved in delivering the programme and how the funding being applied for would be utilised.</b> <b>(attach an excel sheet as an Appendix if preferred)</b>	

## Applicant Declaration

<b>I confirm that the information provided by me on behalf of (insert provider/sponsors name) is true and I will inform AIEB of any changes that may affect the application. I have also read the criteria for applicants and have answered all sections of the form.</b>	
<b>Signature:</b>	
<b>Date:</b>	